



Friends of the Library Meeting Minutes

A meeting of the Prairie City Public Library Friends of the Library was held at Prairie City Public Library, 100 E Fifth St, Prairie City, IA 50228, on July 21, 2016.

Members:

Present: Kim Johnston, Stephanie Clark, Ginny Dalton, Emily Simmons, Cheryl Kimball, Jessica Kennedy
(quorum present)

Others Present:

Library Director: Sue Ponder

Other:

Proceedings:

- *Meeting called to order* at 6:30 p.m. by Library Director, Sue Ponder
- Two corrections to June meeting minutes were noted: Meeting called to order at 6:30, not 6:00; \$96 was authorized to expend for lollipops, not \$48. Emily Simmons moved to approve the June meeting minutes as corrected. Ginny Dalton seconded. Minutes were approved as corrected.

Treasurer's report provided by Library Director, Sue Ponder:

- \$8,093.57 balance in the Friends of the Library's account. \$209.94 expended at Roberts Bros for tables. Outstanding invoices: \$96 for lollipops; \$117.50 for Library Champion signs.
- The Friends of the Prairie City Public Library is a nonprofit organization under their fiscal agent, the Jasper Community Foundation. The Foundation holds the "umbrella" 501(c)3 for their member organizations.

Election of Officers

- Dalton nominated and moved to elect the below members as officers, Jessica Kennedy seconded.

Motion passed.

- President: Emily Simmons
- Vice President: Jessica Kennedy
- Secretary: Stephanie Clark

Update on building addition progress/process provided by Library Director, Sue Ponder:

- The Library did not receive the JCF grant for architectural services. Other options for funding will be explored.

Brainstorm for Friends activities and fundraisers

- Ponder discussed potentially coordinating summer reading program with PCE next year.

Old Business

- New mom gift bags: Clark will send Ponder quote from A-Team. Ponder will follow up with A-Team on pricing for onesies.
- Prairie Days:
 - Goldies may have helium for balloons, Simmons will check.
 - Discussed prize categories- all kids get tattoos; basic prizes: key chains, yoyos, bracelets; bigger prizes: light up toys, helicopters, earbud wraps, cellphone stands; grand prizes: t-shirts, bags, ear buds
 - Ponder will create a sign-up genius for the booth 10:30am-8:00pm, and borrow a banner from Monroe.
 - Prizes for paper airplanes- Ponder will pick up ribbons from the dollar store
 - Float- work day on 7/28 at 6:00pm. Ponder and Kennedy will look for a trailer. Ponder will send out message on facebook for a sprint car, go cart, or dirt bike. Ponder had bookmarks printed with the Library hours on back to give out at the parade. Clark moved to approve expending no more than \$200 on the float building. Simmons seconded. Motion passed.
- Friends logo: Kimball and Ponder are still working on the Friends logo.
- By-laws and roles, descriptions: Ponder updated by-laws, Dalton moved to approve, Kennedy seconded. By-laws were approved.
- Research for business cards- Ponder will check on pricing for printing Friends business cards for the next meeting.
- Adding Friends page on Library website: postponed until next meeting.
- Blue-cord program: postponed until fall.

New Business

- None

Action Items:

- Ponder will pick up ribbons for paper airplane contest
- Ponder will follow up with A-Team
- Ponder will set up sign-up genius for Prairie Days volunteers.
- Ponder/Kimball will work on logo
- Ponder will research cost of business cards

· Meeting adjourned at 7:30p.m.

· Minutes submitted by Stephanie Clark.